

# Traveling Trunk Request Form



**Date(s) Requested** \_\_\_\_\_

You may check out a trunk for a total of 2 weeks

**Name of Organization/School** \_\_\_\_\_

**Grade Level of Group Using Trunk** \_\_\_\_\_

**Number of Persons in Group** \_\_\_\_\_

**Organization Address** \_\_\_\_\_

**City, State, Zip** \_\_\_\_\_

**Organization Phone Number** \_\_\_\_\_

**Organization Fax** \_\_\_\_\_

**Contact Person** \_\_\_\_\_

**Contact E-mail** \_\_\_\_\_

**Contact Phone Number** \_\_\_\_\_

**Deposit of \$25.00**

Refundable upon return of the trunk

Check number: \_\_\_\_\_

**Has your group visited the National Cowgirl Museum before?**

Yes \_\_\_\_\_ No \_\_\_\_\_ When? \_\_\_\_\_

The trunk is available for check out for a maximum of two weeks on a first-come, first-served basis. Either e-mail (see below) or fax this request form to (817)336-2470, ATTN: Kristine Schenk, Education Coordinator. Contact Kristine directly for more information: (817)509-8697 or [kschenk@cowgirl.net](mailto:kschenk@cowgirl.net).

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**AGREEMENT FOR USE:  
THE NATIONAL COWGIRL MUSEUM AND HALL OF FAME TRUNK**

I, \_\_\_\_\_, agree to take responsibility for the property contained within the trunk on loan from the National Cowgirl Museum and Hall of Fame. I will check the contents prior to acceptance and will check them again before its return as well as provide a \$25.00 deposit which is refundable upon the return of the trunk and the items included. I understand that I am expected to return the trunk and its contents in good and complete condition.

\_\_\_\_\_  
Signature of Recipient

\_\_\_\_\_  
Date